

Information sheet for residence in Germany for more than 3 months Studying in Germany (including preparation for university, Masters Degrees and scholarships)

Applications can only be accepted with complete documentation. Applicants whose application is not complete will generally be asked to complete the documents and make a new appointment.

You have to apply in person. Please provide the following documents in the order mentioned.

- 2 completed and signed application forms (see <https://videx-national.diplo.de/>), a valid passport with 2 copies
- 2 biometric passport photos with light background (see <https://nikosia.diplo.de/blob/1808452/332690e7c0caef02dd37188bdab3bbd3/fotos-data.pdf>)
- Proof of a travel health insurance, valid from the issuing of the visa until the start of the semester (not yet needed at the application)

as well as the following documents in original or certified copy, provided with 2 copies each (all documents in foreign languages need to be translated into German language by a certified translator, also with 2 copies each):

- admission letter from a German university (or equivalent)
- or
- confirmation letter from a German university and (if applicable) admission letter of the ‚Studienkolleg‘ for courses or an equivalence exam
 - Proof of sufficient language knowledge (level C1 of the Common European Framework of Reference for Languages) of the language in which the studies will be conducted
- or
- Confirmation of a language course registration for an intensive course leading to the necessary level for studying in Germany (i.e. DSH)
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- Proof of financial means
German authorities expect applicants to prove means at least for the first year in the monthly amount of the German public education support law (Bundesausbildungsförderungsgesetz). You can prove these means with:
 - German or foreign scholarship
 - Fixed-Deposit-Account (blocked bank account, ‚Sperrkonto‘) in Germany. The Account needs to hold at least 10,332.00 Euro (with a fixed upper usable amount of 861,00 €). You have free choice of provider. Information on providers you will find at www.auswaertiges-amt.de/de/sperrkonto/375488 (in German language)
 - Formal Sponsor letter (‚Verpflichtungserklärung‘) by a sponsor in Germany. This may be obtained from the local authority in Germany (‚Ausländerbehörde‘). The sponsor has to prove his ability to provide the means and the letter has to be dedicat-

ed to pay for the time of studying. Other forms of letters of sponsors cannot be accepted.

or in exceptional cases:

Proof of income and assets of the parents (letter of employer, proof of income, statements of accounts, etc.) It has to be proven that the a.m. amount of 10,332.00 Euro is available in full.

If an exception can be made will be decided by the Embassy together with the aliens' authority in Germany and depends on the circumstances of the case.

- Proof of Graduation certificate/degree to enable university admission in Germany (Apolysterion Lykiou in connection with Deltio Apotelesmaton Ypopsifiou or 4 GCEs) and/or documents showing what you have been doing since finishing school (degree certificates, university / employment confirmation)
- Information on your intended place of living during your studies or language course
- comprehensive Curriculum Vitae and 2 copies (only for masters degrees)
- Motivational letter (why do you wish to study in Germany? why do you wish to study your chosen subject? what do you wish to do with the knowledge afterwards?)

Please do not send documents to the Embassy without having been asked to do so beforehand.

Depending on the circumstances of the application, further documents may be asked for.

Process

The Embassy in Nicosia is only responsible for applicants with residence in Cyprus.

Processing time is generally three months, sometimes longer. Please apply early so that you can start your studies at the time planned.

Each application is examined carefully. As soon as a decision has been made, the applicant will be informed by the Embassy.

Please refrain from queries about your application before 3 months have passed. They delay the processing of all applications.

Fees

For the processing of the visa application a fee of 75.00 Euro applies, which is payable on the day of application. In case of the rejection of the application, this processing fee will not be reimbursed.